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# Course in Techniques of Orchestra Conducting (5<sup>th</sup> SHORT Edition) Academic year 2015/2016

#### Art. 1

This regulation defines the organizational structure and regulates the activity of "Course in tecniques of orchestra conducting (5th SHORT edition)", held by Prof. Ennio Nicotra, and other activities attached to it.

#### ORGANIZATION

#### Art. 2

The Masterclass is organized by **Centro Qua\_Si** and held at the headquarters of the Università degli Studi di Milano Bicocca.

The Secretariat is located in building U6 Unimib, floor 4, room 4141, Piazza dell'Ateneo Nuovo, 1 20126 Milano and manages the organisation of courses, classes and registration.

#### **Contacts:**

**Tel.:** +39 02 6448 4939

Mail of course's referent: marika.roggero@unimib.it

Mail of Centro Qua\_Si: info.quasi@unimib.it

Web: www.quasi.unimib.it

Facebook: https://www.facebook.com/BicoccaCentroQuaSi

#### COMUNICATION

#### Art. 3

All communications relating to courses (General communications, schedules, changes, requests, etc.) will be via email, so participants are required to provide a valid email address and to keep it under control for any communications. Centro Qua\_Si does not assume responsibility for any misunderstandings where previously communicated.

## **USERS**

## Art. 4

The Masterclass is open to Musicians of all nationalities, without age limits and possess adequate preparation interested in perfecting the interpretative and technical aspects of the Orchestra Conducting.

#### Art. 4bis

Underage musicians will participate exclusively with signed consent from a parent or legal guardian.

#### STRUCTURE OF THE CORSE

### Art. 5

Course is constituted by 9 lesson (3 weekends) with piano duo and 6 lessons with orchestra (2 weekends). Each student will participate to three lessons for weekend. The duration of each lesson with piano duo is 35-40 minutes. The classes are open, students may participate as observers in the lessons.

## **SCHEDULE**

#### Art. 6

19, 20, 21, 22 February 2016

19, 20, 21, 22 March 2016

09, 10, 11, 12 April 2016

20, 21, 22, 23 May 2016

17, 18, 19, 20 June 2016

The secretariat will send email communication for reservation schedules. Priority will be given to those coming form futher away and then who write first.

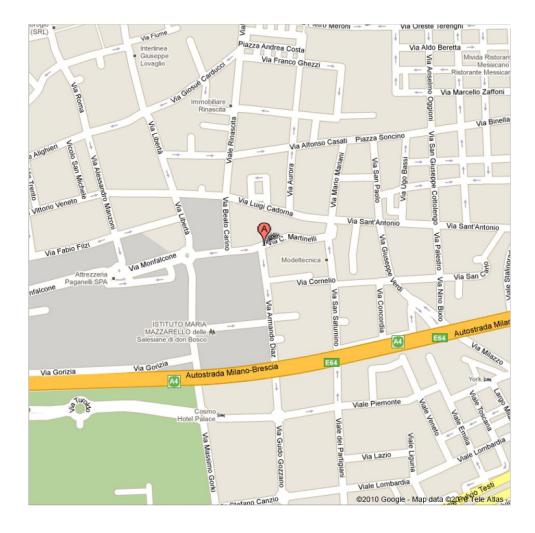
## **LESSONS**

## Art. 7

The classroom will be equipped with a camera that will allow the recording of lessons. Lessons will be posted on youtube (in private form) so that students can review them.

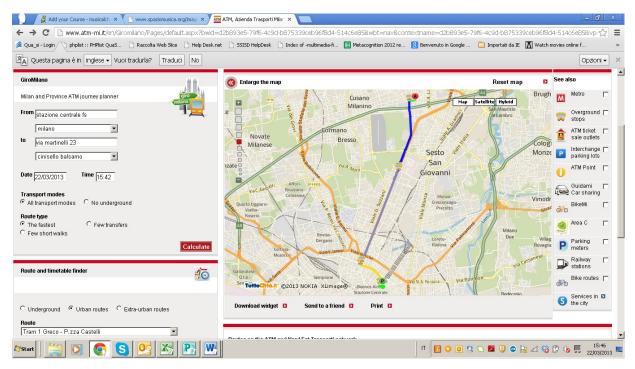
# **Art. 7bis Location**

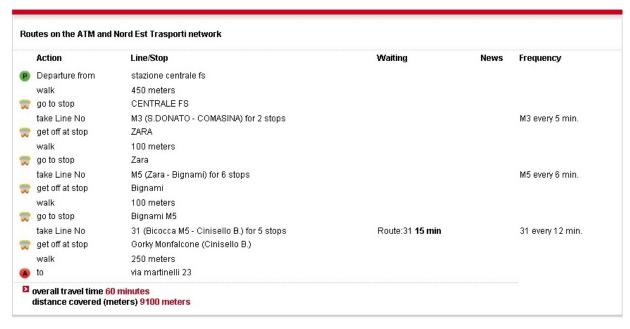
The course will be held at Villa di Breme Forno, Via Martinelli 23, Cinisello Balsamo (Milan)





### HOW TO REACH THE LOCATION FROM THE MILAN CENTRAL RAILWAY STATION





### **ACCOMODATIONS**

# We have a partnership with the following hotels:

• Cosmo Hotel Palace\*\*\*\* via De Sanctis, 5 20092 Cinisello Balsamo (MI)

Single room with breakfast: Friday, Saturday and Sunday night 75€; during the week € 100 per night.

Tel. +39 (0)2 61 777 732 <u>prenotazioni@hotelcosmo.com</u>

• Hotel Villa Ghirlanda\*\*\* Via Libertà' 1 20092 Cinisello Balsamo (MI)

Single room with breakfast: Friday, Saturday and Sunday night 50€; during the week € 65 per night.

Tel. +39 (0)2 66013361 info@hotelvillaghirlanda.it

• Hotel Lincoln\*\*\* via Lincoln 65, 20092 Cinisello Balsamo (MI)

Single room with breakfast: Friday, Saturday and Sunday night 50€; during the week € 65 per night.

Tel. +39 (0)2 6172657 info@hotellincoln.it

For the partner rate you have to tell to the hotel reception that you are enroll at the **course of Centro QUA\_SI of Università degli Studi di Milano - Bicocca**. The hotel have just list of our students.

If you book on your own, you should communicate that you are part of the course of the Centro QUA\_SI. Those who wish to take advantage of the above offer are requested to communicate this to the Secretariat.

## **CERTIFICATE**

#### Art. 8

At the end of the course, students who have attended at least 75% of the time offered by masterclass, will receive a certificate. Students must sign the register every time during che course.

## Art. 8bis

Students who will be participating in one or more concerts will receive a certificate of participation reported at the concert.

### REGISTRATION

#### Art. 9

To participate in the Course you can send the documents:

- by e-mail by scanning the documents and sending to <a href="mailto:info.quasi@unimib.it">info.quasi@unimib.it</a> or to <a href="mailto:marika.roggero@unimib.it">marika.roggero@unimib.it</a> with subject "Orchestra Conducting Registration"
- by letter to Centro QUA\_SI Università degli Studi di Milano Bicocca, Piazza dell'Ateneo Nuovo 1, Ed U6 ufficio 4141, 20126 Milano (MI).

Each candidate will receive confirmation of registration via e-mail. **The deadline of the inscription is 15**<sup>th</sup> **January 2016**. Priority is given to those who register first.

## Art. 9bis

If a student decides to cancel attendance to the course, he/she should promptly inform the Secretariat (<a href="mailto:info.quasi@unimib.it">info.quasi@unimib.it</a> or <a href="mailto:marika.roggero@unimib.it">marika.roggero@unimib.it</a>) to allow the eventual entry of other candidates.

# ATTACHMENTS REQUIRED

#### Art. 10

- Registration Form Signed
- Valid Card Identity (color photocopy front and back)
- <u>Tax Code</u> (photocopy front and back)
- Passport Photo in digital format (color photocopy front and back)
- Artistic Curriculum
- Copy of payment



### FEE

## **Art. 11**

The cost of the course is 2000,00€. **The payment cannot be devided**.

Art. 11bis

Who will not pay the fee in accord to deadline, will have to pay an arrears of 50,00€.

## **PAYMENT CONDITIONS**

#### Art. 12

After receiving confirmation of registration, the students are required to complete their registration by paying the course fee by bank transfer. **The deadline of the payment is 22**th **January 2016**. Make your bank transfer to:

# Università degli Studi di Milano-Bicocca

Piazza dell'Ateneo Nuovo 1,

20126 Milano

c/o

# **BANCA POPOLARE DI SONDRIO**

Ag. 29 Bicocca

Piazza della Trivulziana 6

20126 Milano

CIN K - ABI 05696

CAB 01628

C/C 000000200X71

SWIFT POSOIT22XXX

IBAN: IT87 K056 9601 6280 0000 0200 X71



In the reason for payment it is essential to clearly indicate the following information:

- Name and surname of the student
- The title of the course: "Centro QUA\_SI SHORT Conducting Course"

Within the terms of payment, candidates must e-mail a copy of the receipt confirming the payment made to <a href="mailto:info.quasi@unimib.it">info.quasi@unimib.it</a> or to <a href="mailto:marika.roggero@unimib.it">marika.roggero@unimib.it</a>

If for any reason a student cannot participate in the lesson he/she may receive a refund before the beginning of the course, reduced by 20% as a penalty and any bank charges.

## Once the lessons have started, no refunds are allowed.

If you need proof of payment, please inform the Organizational Secretary of the event. If the person paying is not the student, the correct info (residence and tax code) must be reported.

Fees will be reimbursed, less bank charges in the event that an insufficient number of students is reached.

### **AUDIO AND VIDEO MATERIAL**

## **Art. 13**

By signing this regulation in the "Registration Form", participants will not be able to make requests of any kind against the Qua\_Si Centre regarding shooting video, audio or photographic. Your signature authorizes the publication of images of the person during any shooting activity of "Centro Qua\_Si dell'Università degli Studi di Milano-Bicocca" for non-profit use in cultural initiatives, relating to disclosure (exhibitions, competitions, publication of books and periodicals, advertisements, internet). The above images will not be used in contexts that affect their personal dignity and decorum. The installation and use of the images for the purposes described above are considered to be made in the form of free.

**16 November 2015** 



## Contacts

For further information:



Segreteria Organizzativa Centro QUA\_SI Ph. +39 (0)2 6448 4939 info.quasi@unimib.it marika.roggero@unimib.it